



<b>REQUISITION FOR CHANGE OF SANCTIONED FUND BETWEEN RECURRING AND NON-RECURRING BUDGET HEADS WITH IN INSTITUTE RESEARCH GRANT (IRG)</b>	<b>Form IRG-11</b>
--	--------------------

1. Name of the PI:

2. Designation:

3. Name of the Department:

4. Project Title:

5. Total Cost of the Project:

6. Details of the fund sanctioned under recurring and non-recurring heads in IRG that is to be changed, with justification:

7. Proposed Modified Budget Particulars (Annexure – I):

Signature of the PI

Recommendations of the Head of the Department of the concerned

Recommendations of the Associate Dean, R&D

Recommendations of the Dean, R&D

Decision of the Director

## Annexure - I

### SANCTIONED BUDGET PARTICULARS

A. **Non-Recurring (e.g. equipment, accessories, etc. with justification)** [add rows, if required]

S. No	Item	Year 1	Year 2	Year 3	Total
<b>A1:</b>					
<b>A2:</b>					
<b>Sub-Total (A = A1 + A2): Rs.</b>					

B. **Recurring**

Expenditure Head	Year 1	Year 2	Year 3	Total
<b>B1: Consumables</b>				
<b>B2: Contingency</b>				
<b>B3: Travel</b>				
<b>Sub-Total (B = B1 + B2 + B3): Rs.</b>				

**Grand Total (A + B): Rs.**

---

### MODIFIED BUDGET PARTICULARS

B. **Non-Recurring (e.g. equipment, accessories, etc. with justification)** [add rows, if required]

S. No	Item	Year 1	Year 2	Year 3	Total
<b>A1:</b>					
<b>A2:</b>					
<b>Sub-Total (A = A1 + A2): Rs.</b>					

B. **Recurring**

Expenditure Head	Year 1	Year 2	Year 3	Total
<b>B1: Consumables</b>				
<b>B2: Contingency</b>				
<b>B3: Travel</b>				
<b>Sub-Total (B = B1 + B2 + B3): Rs.</b>				

**Grand Total (A + B): Rs**

*Please note that the budget sanctioned cannot be changed*